Multiple Choice Question Examination Volunteer Item Writers

Reports to:   Chair of the Department/Division  
Department:  Cognitive Testing   
Status:      Volunteer

About the National Board of Osteopathic Medical Examiners (NBOME):

Founded in 1934, the NBOME is an independent, non-governmental, not-for-profit organization that protects the public by providing the means to assess competencies for osteopathic medicine and related health care professions. The NBOME is recognized for excellence in the national and the international arena of physician testing and evaluation. The NBOME staff leads the talents and contributions of hundreds of professionals from all around the country who have the responsibility and expertise in the health professions, medical practice, medical education and evaluation, and physician licensure and regulation. Together, these individuals comprise the numerous NBOME committees that perform a wide array of duties regarding high quality test development, continuous quality improvement, continuous professional development, innovations in testing, and research initiatives that support the NBOME’s mission. The NBOME is governed by a Board of Directors and the finance and audit functions are overseen by board-appointed committees.

Our Corporate Offices are located in the Chicago (O’Hare Airport) region, and the NBOME National Center for Clinical Skills Testing and Executive Offices are based in Philadelphia (Conshohocken) area.

About the Position:

The NBOME is seeking multiple choice question (MCQ) examination adjunct item writers with the following key responsibilities:

- Write or review items
- Construct MCQ examination items annually as assigned
- Complete “Item Writing 101” (online course) OR attend an Item Writing Workshop every other year

Expectations for All National Faculty Members:

Supports the organization’s mission, vision and core values by exhibiting the following behaviors: upholding the public’s trust for patient safety and high quality health care, acting with integrity, honesty, professionalism and fairness, taking personal and professional accountability for behaviors, actions and outcomes, striving for excellence through embracing change, continual learning and improvement, and working in a climate of collaboration with trust, respect and cooperation.

Requirements:

For DOs:

- Faculty appointment at an AOA-COCA or LCME-accredited medical school, OR in an AOA-approved or ACGME-accredited graduate medical education program with hospital privileges
- Active AOA membership (meeting CME requirement criteria by AOA CME cycle or other equivalent)
For Non-DOs:
- Credentials relevant to the field (i.e. MPH, MEd, PHD, JD, MD, etc.)
- Extensive clinical background in private or other nonacademic settings or state medical and osteopathic licensing board experience

Preferred Additional Qualifications:

For DOs:
- Board certification by an AOA-BOS certifying board
- Active/unrestricted license to practice granted by a US state medical or osteopathic medical licensing board that is a member of the FSMB
- Updated AOA-BOS recertification/osteopathic continuous certification (OCC), OR ABMS-specialty board maintenance of certification (MOC) status

For Non-DOs:
- Current professional certification in primary field
- Terminal degree in a relevant field
- Demonstrate relevant ongoing continuous professional development activities
- Membership in at least one professional organization or association relevant to the appropriate discipline

Compensation:

Volunteer item writers submit assigned MCQ examination items per criteria established by the NBOME Test Development standards. Can electively (upon invitation) attend item writing workshops at NBOME offices and receive reimbursement for travel expenses per NBOME policy. Receive CME credits and letters to dean/program director/supervisor per NBOME policy based on participation.

To Apply:

Please submit a letter of interest indicating why you are interested in the position and how you meet the qualifications, along with an updated curriculum vitae (within 3 years), to NationalFaculty@NBOME.org. Please specify the position for which you are applying in the subject line.

The NBOME is an equal opportunity employer.
We welcome applicants from minority, protected and underrepresented groups.